

## Ashenground Community Preschool Risk Assessment during the coronavirus (COVID-19) outbreak

Hall/area/group of children referred to in this risk assessment:

Assessment carried out by: Eva Sims

Assessment date: March 2021

Manager's signature: *Eva Sims*

FOCUS Who is affected by risk	AREA OF CONSIDERATION	RECOMMENDATIONS Measures of control to be implemented	Measures of control to be implemented RISKS <ul style="list-style-type: none"> <li>• High Risk</li> <li>• Medium Risk</li> <li>• Little or no risk</li> </ul>
Children	Drop off and Collection	<ul style="list-style-type: none"> <li>• Parents to always adhere to social distancing.</li> <li>• Parents will not enter preschool setting only the outside garden and will be asked to leave the site promptly after dropping off children.</li> <li>• Only children who are symptom free or have completed the required isolation period can attend the setting.</li> <li>• On arrival at the pre-school, it is reasonable to ask if parents, children or any members of the household have any of the symptoms of COVID-19 (High temperature or a persistent cough) If the answer is yes, they should not be allowed to leave their child at the setting. The child cannot return until a negative test result has been confirmed and agreed or current isolation guidelines followed.</li> <li>• No toys, teddies, comforters, blankets (or similar) to be brought in from home if possible.</li> </ul>	<ul style="list-style-type: none"> <li>• Families will not stick to social distancing.</li> <li>• Families will not be truthful about household health</li> <li>• Children will want toys/comforters from home, raising risk of contamination.</li> <li>• Staff will not challenge families about health.</li> <li>• Hands will not be washed thoroughly.</li> <li>• Children will touch their faces, eyes, nose, mouth.</li> </ul>

		<ul style="list-style-type: none"> <li>• Children to be taken by a member of staff into the setting and taken to wash hands thoroughly. (Also when using the toilet, coughing and sneezing and before and after snack and lunch.)</li> <li>• Lunch boxes/water bottles to be wiped with anti-bac and placed in the large lunch box/drink box.</li> <li>• Encourage children to avoid touching their face, eyes, nose and mouth.</li> <li>• All children coming to the setting should avoid all non-essential public transport travel, and outside of the setting hours follow national guidelines for social interaction.</li> <li>• Any child who has been told to shield or who is clinically vulnerable should not attend the setting.</li> <li>• Only parents/guardians (preferably one) who are symptom free and or have completed the required isolation period will be able to drop off or collect their own child.</li> <li>• No buggies, scooters, bikes, trikes etc., onto preschool site. Parents to take away with them.</li> <li>• Children to be collected from the garden as usual. Parents to adhere to social distancing outside the gate and in the garden. One member of staff to take child, wearing protective face shield.</li> </ul>	<ul style="list-style-type: none"> <li>• Non-essential travel and social interaction guidelines not followed by families and staff.</li> <li>• Enough staff in to ensure children can adapt easier to routine changes.</li> </ul>
Children	Physically distancing	<ul style="list-style-type: none"> <li>• Smaller group of children in a session is not necessary.</li> <li>• Split into smaller groups for circle time.</li> </ul>	<ul style="list-style-type: none"> <li>• Social distancing is virtually impossible with early years children.</li> </ul>
Children	Play and Learning	<ul style="list-style-type: none"> <li>• Minimise resources available to those that can be cleaned effectively.</li> <li>• Ensure children wash hands regularly.</li> <li>• Lots more outside play as this can limit transmission.</li> </ul>	

Children	Children's wellbeing and education	<ul style="list-style-type: none"> <li>• Some children may need emotional support.</li> <li>• Support children in developmentally appropriate ways to understand the steps they can take to keep themselves safe. Including regular hand washing especially on arrival at setting, after using the toilet, before or after eating or handling food, after sneezing or coughing.</li> <li>• Ensure children cough/sneeze into a tissue and dispose tissue in the frog bin.</li> <li>• Where possible open windows to ensure a well- ventilated space.</li> <li>• Prop doors where possible with wedges to aid ventilation and limit use of door handles.</li> </ul>	<ul style="list-style-type: none"> <li>• Staff to demonstrate awareness of children's needs</li> <li>• For children who need additional support to understand measures provide additional support for example, symbols, social stories, adult support.</li> </ul>
Children	If a child starts to display symptoms	<ul style="list-style-type: none"> <li>• If a child begins displaying symptoms such as a continuous cough or a high temperature, they should be sent home to isolate adhering to the government guidelines.</li> <li>• A child awaiting collection should be moved away from other children and staff (at least 2m). A window should be kept open for natural ventilation.</li> <li>• If the child needs to use the toilet, it should then be cleaned using standard cleaning products before being used by anyone else.</li> <li>• The unwell child must be tested and will only be allowed back to preschool after a negative test result or appropriate isolation has finished. It is advised that all other staff and children that have been in contact with them also get tested.</li> </ul>	<ul style="list-style-type: none"> <li>• Parent must agree to promptly come and collect if necessary.</li> <li>• Parents to confirm emergency details are correct before returning to the setting.</li> </ul>

Staff	If a member of staff starts to display symptoms	<ul style="list-style-type: none"> <li>• The member of staff dealing with the child displaying symptoms need not go home unless they develop symptoms themselves. They must wash their hands thoroughly for 20 seconds after contact.</li> <li>• The area must be cleaned thoroughly immediately. • This member of staff should be wearing PPE.</li> <li>• If a member of staff develops Coronavirus symptoms whilst working at the preschool, they should go home immediately and begin isolation in line with national guidance.</li> <li>• The unwell staff member must be tested and will only be allowed back to preschool after a negative test result or appropriate isolation has finished. It is advised that all other staff and children that have been in contact with them also get tested. If positive test result they can only return after a negative result or appropriate isolation has been completed.</li> </ul>	
Staff	Attendance	<ul style="list-style-type: none"> <li>• Staff only to attend if symptom free, have completed required isolation period or have received a negative test result. Rapid lateral flow testing for all staff twice weekly.</li> <li>• All staff to avoid non-essential public transport travel where possible. • Minimise social interactions outside of the setting in line with national guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>• Staff to stay away if unwell.</li> <li>• Follow current government guidelines.</li> </ul>
Staff Parents	Physical Distancing	<ul style="list-style-type: none"> <li>• Staff to maintain social distancing during breaks. • Staff to avoid physical contact with each other.</li> <li>• Avoid unnecessary staff gatherings</li> <li>• Only parents (preferably one) who are symptom free and or have completed the required isolation period will be able to drop off or collect their own child.</li> <li>• Parents are to leave promptly and move away from the site whilst maintaining social distancing.</li> </ul>	<ul style="list-style-type: none"> <li>• Parents not following social distancing guidelines will be asked to leave.</li> </ul>
Parents Staff Visitors Outside Agencies	Communication	<ul style="list-style-type: none"> <li>• Parents must be informed of the role they play in a safe operating procedure and of all the safety measures being put in place to ensure the safety of themselves and their children.</li> <li>• Ensure staff are aware and happy with plans and safety measures.</li> <li>• No visitors to the setting. We will continue to work closely with the outside agencies. Face covering must be worn during their stay. Gate to be padlocked during the session.</li> </ul>	<ul style="list-style-type: none"> <li>• Information to be sent out and must be read by parents before return to setting.</li> <li>• Staff have read and happy with risk assessment</li> </ul>

Staff Parents	Travel	<ul style="list-style-type: none"> <li>Wherever possible staff and parents should travel to preschool using their own transport.</li> </ul>	
Staff	PPE	<ul style="list-style-type: none"> <li>PPE used in small number of situations. Such as if a child becomes unwell with symptoms of coronavirus and requires personal care until a parent arrives to collect. Then the supervising adult may use PPE such as disposable gloves, apron, mask. If a risk assessment determines that there is a risk of splashing to the eyes from coughing, spitting, vomiting then eye protection could be worn.</li> </ul>	<ul style="list-style-type: none"> <li>PPE such as disposable gloves, apron, eye protection made available for appropriate staff use.</li> </ul>
Staff	Cleaning	<ul style="list-style-type: none"> <li>Clean and disinfect regularly throughout the day all frequently touched surfaces such as tables, chairs, resources, door handles, handrails, light switches. As well as toilets, sinks and taps.</li> <li>Wear disposable gloves for cleaning and throw away immediately after cleaning.</li> <li>Clean surfaces with warm, soapy water using a disposable cloth, then disinfect.</li> <li>Wash hands thoroughly after removal of gloves.</li> <li>Ensure bins are emptied regularly throughout the day.</li> </ul>	<ul style="list-style-type: none"> <li>Clean thoroughly and regularly</li> <li>Ensure fully equipped with cleaning supplies.</li> <li>Soft toys and soft furnishings to be removed from the setting</li> <li>Follow current guidance on cleaning if there is a positive test result</li> </ul>
Staff and Children	Toys and equipment	<ul style="list-style-type: none"> <li>Limit of soft toys available</li> <li>Play dough must be disposed of after use.</li> <li>Messy play must be disposed of after use.</li> <li>Limit availability of scissors, pencils, pens, paintbrushes, glue sticks etc., wipe with anti-bac wipes regularly.</li> <li>No toys that are hard to clean, such as those with intricate parts.</li> </ul>	
Staff	Waste disposal	<ul style="list-style-type: none"> <li>Waste from possible cases and areas where possible cases have been must be double bagged and stored in a suitable place until there is a negative test result or at least 72 hours have passed. Then it can be put in with the normal waste.</li> </ul>	<ul style="list-style-type: none"> <li>Consider where to store safely.</li> </ul>